

# REVISTA DA ESCOLA JUDICIAL DO TRT4 (TRT4 JUDICIAL SCHOOL JOURNAL) RULES FOR SUBMISSION OF ARTICLES

## 1 EDITORIAL LINE

The **purpose** of the journal is to disseminate knowledge and reflections on human sciences specifically about issues related to the world of labor, as well as to train and improve Labor Court judges' and civil servants' job. About this, the socio-judicial challenges arising from labor relations dialectics in the era of globalization, the new forms of productive process stemming from technological changes and their socio-judicial developments demand the growth of thoughts that contemplate areas of knowledge related to Labor Law and Labor Lawsuits, Fundamental Rights, Philosophy of Law, Ethics, Sociology, Psychology, Occupational Health, Economics, Education, among others.

The publishing of this biannual scientific periodical is under the responsibility of the Judicial School Regional Labor Court of the 4th Region (RS – Brazil).

The journal's first **mission** is to foster democratic academic debate and written production of interdisciplinary and transdisciplinary knowledge on human sciences. The publishing **focuses** on the legal community in general, especially of the labor justice, labor attorneys, lawyers, Labor Courts, Labor Prosecution Office and human field academics.

It primarily seeks to disclose unpublished scientific articles produced by national and foreign authors who are mainly connected to *stricto sensu* post-graduation programs, teachers and students as well. Other topics such as reviews, research results, interviews, etc., may integrate the content of the journal, at the discretion of the Editorial Board.

## 2 EDITION GUIDELINES

2.1 The articles should be original and unpublished, dealing with the **THE IMPACTS OF PANDEMIC ON LAW AND THE PROCESS OF WORK: legal-constitutional adjustments**. Following the same criteria, articles dealing with other topics that may reflect the journal editorial line will also be received.

2.2 The texts will be reviewed regarding the scientific content, relevance, interest, currentness of the subject and adequacy to ABNT (Brazilian Technical Standards Association) format standards and to the rules adopted for the respective publication.

2.3 The statements, concepts and opinions expressed in the articles are absolute responsibility of the author(s) himself/themselves and do not represent institutional positions of the Court, the Judicial School and/or the journal scientific staff.

2.4 The submission of manuscripts implies a tacit expression of license to publish, without any kind of consideration under copyright.

2.5 During the submission process papers will be accepted or rejected according to its agreement or disagreement with the guidelines of the journal. And also some amendments to the article may be proposed as well.

2.6 Papers must be sent to the e-mail **ej.editor.revistacientifica@trt4.jus.br** only and addressed exclusively to the Editor before **August 24<sup>th</sup>, 2020**.

2.7 It must be included the **copyrights renunciation, originality and unpublished content declaration** attached here, as well as the full name of the author(s), address, telephone, e-mail address, academic situation, titles and names of the institutions which he/they belong to.

2.8 There may be an invitation for publication at the discretion of the Editor and/or Vice-Editor.

2.9 Each author(s) will be entitled to two copies of the edition that contains the article of his/theirs authorship.

2.10 At the discretion of the Editor and/or Vice-Editor, only papers received in foreign languages may not observe the expressed rules regarding submission requirements.

2.11 At any time submissions of papers which follow the journal editorial line of the journal will be accepted for further publication.

### **3 GENERAL GUIDELINES**

3.1 Aware of the article submission rules, **the author shall send to the Editor two files: one with the following identification** - full name, address, telephone number, e-mail address, academic position, titles and names of institutions which the author is affiliated to, **and another file without any identification.**

3.2 The Editor shall note down the date he/she received the article and shall forward the unidentified file to the Court Library where the format requirements and the corresponding worksheet completion will be analyzed. In the event of non-compliance with the format requirements, the Editor will give back the material to the author with a copy of the respective worksheet stating the reasons why the article was returned.

3.3 Papers may be sent back for minor corrections suggested by the reviewers.

### **4 SUBMISSION RULES**

4.1 The papers must be unpublished.

4.2 The evaluation below will be considered for the incoming articles;

a) relevance of the theme;

b) clarity and objectivity in the presentation of ideas;

c) correctness of the language.

#### 4.3 **General specifications:**

a) paper size: A4;

b) margins: upper 3 cm, lower 2 cm, left 3 cm, right 2 cm;

c) Justified-aligned text, except for references;

d) font: arial 12 for the text and arial 10 for the long quotations (with more than 3 lines);

e) space between lines: single (according to NBR 6022: 2018, item 6.1);

f) paragraphs: 1,25 cm;

g) number of pages per article: minimum of 10 up to 15 pages, including text, references and other post-textual elements, observing the official spelling;

h) the article files must observe the formats **.rtf**, **.doc** or **.docx** (Microsoft Word).

4.4 According to NBR 6022: 2018 of the Brazilian Association of Technical Standards (ABNT), the structure of an article comprises pre-text, text and post-text elements. The articles that observes the **mandatory elements** below will be considered fit for analysis:

##### 4.4.1 **Pre-text elements:**

a) title in Portuguese;

b) title in English;

c) authorship: all authors' names and highest academics degrees as well as all authors' affiliations and e-mail addresses must be included in a footnote identified with an asterisk "\*";

d) abstract in Portuguese;

e) keywords in Portuguese;

- f) abstract in English;
- g) keywords in English;
- h) submission date.

#### 4.4.2 Text elements:

- a) **Introduction:** this first part of the article should contain the delimitation of the subject and/or other elements that describe it. Introduction should be part of the sections numbering;
- b) **Development:** exposition of the subject, which may be divided into sections and subsections, if necessary. Footnotes will be used exclusively for explanatory notes;
- c) **Final considerations.**

#### 4.4.3 Post-text elements:

- a) References (obligatory item);
- b) Glossary (optional);
- c) Appendix (optional);
- d) Annex (optional);
- e) Acknowledgments: (optional).

4.5 In addition to the above general guidelines, the Manual for the Drafting of Scientific Papers is available at <https://www.trt4.jus.br/portais/escola/outras-publicacoes>



## ATTACHMENT

### COPYRIGHTS RENUNCIATION, ORIGINALITY AND UNPUBLISHED CONTENT DECLARATION

**1) Article Title:**

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**2) The work has ( ) Single authorship ( ) Co-authorship**

In case of co-authorship, it is necessary for each author to complete this form, indicating below the names of all authors.

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3) I, \_\_\_\_\_

author/co-author of the above-identified article, declare that the paper is original and unpublished, and has not been submitted for publication in any media, especially any other journal, neither in part or in full. I further state that, if approved for publication in the TRT4 Judicial School Journal (Revista da Escola Judicial do TRT4), this article will not be submitted to another journal without prior authorization from the Editorial Board. If approved and selected, I authorize its publication in the above-mentioned periodical. I declare myself fully responsible for its content and aware that publication implies free transfer of copyrights to the Journal, both in electronic and print versions, as stated in the article 49 of the Law (Law No. 9610, dated 02/19/98). Besides, failing to accomplish with this commitment will subject the offender to penalties provided according to the same law.

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**Signature of author/co-author**